



REGION 3

PHILADELPHIA, PA 19103

VIA ELECTRONIC MAIL

Sara Taylor-Ferrell, City Clerk/Director of Council Operations
City of Rockville
111 Maryland Avenue Rockville, MD 20850
sferrell@rockvillemd.gov

**Re: Administrative Order on Consent – City of Rockville, Maryland
U.S. EPA Docket No. SDWA-03-2025-0061DS**

Dear Ms. Taylor-Ferrell:

Enclosed please find the executed Administrative Order for Compliance on Consent signed by Jeff Mihelich, Rockville City Manager, on behalf of City of Rockville (“Rockville”) on May 20, 2025. By agreeing to this Order, Rockville agreed to the following:

(1) Within 60 calendar days of the Effective Date of this AOC:

- a. Establish a platform for management of the backflow assembly database as well as annual test reminder letters and fee collection for test report fees. The backflow assembly database shall include assembly locations and test reports for all commercial buildings;
- b. Hire a part-time inspector (“Backflow Inspector”) responsible for implementation and enforcement of the CCCP plan, including performing inspections of commercial buildings to verify the backflow assembly database and annual test report activity; and
- c. Develop, solicit, and procure a request for proposal (“RFP”) for a consultant to complete a containment-level survey of backflow prevention assemblies in existing commercial buildings. The consultant shall collect the location, type of assembly, and fixture connection, and identify locations where backflow assembly installations are needed.

(2) On or before January 31, 2028:

- a. Perform outreach to certified testers and all commercial building managers

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regarding the requirements of the CCCP;

- b. The Backflow Inspector shall inspect commercial buildings to ensure all testing reports are consistent with the backflow assembly database and perform enforcement for those failing to submit test reports; and
- c. The consultant retained shall survey all commercial buildings to ensure backflow assemblies are installed on correct fixtures and that testing on assemblies is current.

(3) On or before December 31, 2028, ensure that the backflow assembly database is completed.

Rockville's submissions are subject to EPA approval.

Thank you for your cooperation on this matter. The effective date of this Order is the date on which a fully executed copy of the AOC is received by Rockville. Please note that failure to comply with the provisions of the attached Order may subject Rockville to further enforcement action. We strongly urge you to take prompt action to address these issues.

If you have any questions pertaining to this matter, please contact Ms. Sara Calcinore of our Safe Drinking Water Act and Wetlands Section at (215) 814-2043 or calcinore.sara@epa.gov or the attorney assigned to this matter, Ryan Knapick, at (215) 814-2164, or knapick.ryan@epa.gov.

Sincerely,

Regional Hearing Clerk
U.S. EPA – Region III